



MeDUSA

MeDUSA

Recognition of Student Contribution Policy

Background

Historically, Evidence-Based Curriculum Vitae (EBCVs) were required when applying to a select few hospitals for internships. Although final year students no longer need to complete EBCVs for internship applications, MeDUSA understands the need for recognition for committee positions for future job prospects.

This policy is to establish a formal process for such letters of recognition.

Policy

1. Written evidence will be provided for students who have contributed a significant amount to MeDUSA as determined in this policy, or at the discretion of the MeDUSA executive.
 - 1.1. Evidence will be
 - 1.1.1. In the form of a letter or a certificate
 - 1.1.2. On the official letterhead of MeDUSA
 - 1.1.3. Signed by the MeDUSA President of the corresponding year of term
 - 1.1.4. Provided only on termination of the role or completion of the task
 - 1.1.4.1 Should a student who currently holds a position on the MeDUSA committee require evidence prior to the completion of the role, this is to be stated in the documentation
 - 1.2. All other such documentation not in accordance with 1.1 is not to be considered official documentation of recognition of student contribution
 - 1.3 It is not the responsibility of the MeDUSA President or executive to complete certificates for prior year committees

2. Examples of student contribution include, but are not limited to;
 - 2.1. An elected position on MeDUSA executive, general committee or subcommittee
 - 2.2. An appointed position on MeDUSA executive, general committee or subcommittee
 - 2.3. A volunteer for an event or project overseen by MeDUSA

3. Evidence will be provided in the form of
 - 3.1. Letters will be provided for contributions considered by the executive to be;
 - 3.1.1. A major role within the MeDUSA, for example an elected position or position appointed by the MeDUSA executive, or

- 3.1.2. A role/task that required a significant time commitment, for example a subcommittee chair, event convenor, students satisfying minimum attendance requirements at committee meetings, or
- 3.1.3. A role/task requiring complex or specific skills to fulfil, for example a contribution to MeDUSA websites or publications
- 3.2. Certificates will be provided for contributions considered by the executive to be
 - 3.2.1. A role/task that requires a limited time commitment
 - 3.2.2. A role/task requiring generic skills to fulfill
 - 3.2.3. A role/task that aided in the running of a specific event



Written by Robert Mann (President) 2015. Adapted from MSCV's "Recognition of Student Contribution to Medsocs - Provision of Evidence Policy 2013", primary author Marian Biddle (MeDUSA President 2013). Passed by the General Committee 9/11/15.