



MeDUSA

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AMSA Council Payment Policy

Background

MeDUSA (Deakin Medical Students Society) is a member of the Australian Medical Students Society (AMSA). AMSA is the peak representative body for medical students in Australia. AMSA holds three councils per year where they conduct the majority of their business. All members of AMSA are required to attend the three councils per year. MeDUSA, being a member of AMSA, requires an official payment policy, which guides the MeDUSA Executive and General Committee decisions in funding the students who represent MeDUSA on the AMSA council.

The Travel Conference Support Scheme, funded by the school of Medicine, will fund the costs associated with this policy.

The positions, which officially represent MeDUSA on the AMSA council, are as follows:

- The MeDUSA President
- The MeDUSA AMSA Chair
- The MeDUSA Official Guest

MeDUSA holds 250 votes in the AMSA council. Each additional Deakin Student who registers as a member of AMSA holds another vote. The votes pertaining to the student members for the purpose of voting at council are automatically assigned to the AMSA Chair to act as their proxy.

Guests, after an application process, may be permitted to also attend council. MeDUSA encourages that as many members of the MeDUSA committee attend the AMSA councils as possible.

MeDUSA's costs in regard to its AMSA association include:

- AMSA yearly affiliation fees
- AMSA sitting fees for each official MeDUSA representative on the AMSA council, excluding the MeDUSA AMSA Chair which is paid for by AMSA
- Travel and accommodation costs for the MeDUSA President and the MeDUSA Official representatives on the AMSA council.

Funding for the AMSA costs will be as follows:

1. AMSA Affiliation fees

- 1.1. AMSA Affiliation fees will be completely paid for by MeDUSA
- 1.2. AMSA Affiliation fees are required to be paid for during the relevant year

2. Attendance of the MeDUSA President

- 2.1. AMSA sitting fees for the MeDUSA President to attend council will be completely paid for by MeDUSA for all three councils.
- 2.2. Travel and Accommodation costs associated with AMSA Council will be completely paid for by MeDUSA for all three councils.
- 2.3. Invoices generated by AMSA to MeDUSA are to be paid by the due date

3. Attendance of the MeDUSA AMSA Chair

- 3.1. The attendance of the AMSA chair will be paid for in full by AMSA.

4. Attendance of the MeDUSA Official Guest

- 4.1. AMSA sitting fees to attend council will be completely paid for by MeDUSA for all three councils.
- 4.2. Necessary travel and accommodation costs associated with AMSA Council will be completely paid for by MeDUSA for all three councils.
- 4.3. Invoices generated by AMSA to MeDUSA are to be paid by the due date.
- 4.4. The MeDUSA official guest will be selected by the MeDUSA executive and the MeDUSA AMSA chair following a short application application process.
 - 4.4.1. Call for nominations may be advertised by email or social media by any member of the executive.
 - 4.4.2. Applications should be completed via an online survey such as Google Forms or Survey Monkey via the MeDUSA president or AMSA Chair.

5. Non-official MeDUSA representatives (e.g. guests)

- 5.1. Non-official MeDUSA representatives are not funded with this policy and are encouraged to submit an application to the MeDUSA Travel and Conference Support Scheme during the appropriate round.

6. Proxies for official representatives

- 6.1. If an official representative is unable to attend the entirety of AMSA council, the representative may nominate a proxy.
- 6.2. Being appointed a proxy for one day does not automatically mean being appointed the proxy for the entirety of the relevant AMSA council.
- 6.3. The nominated proxy is subject to approval by the MeDUSA executive, after which they will be officially appointed the proxy .
- 6.4. The funding for the official proxy will be determined based on the the days they are acting as proxies for the official representatives.

7. Upper limit of funding from the TCSS Policy for the AMSA Council Payment Policy

- 7.1. An upper limit of funding towards this policy from the TCSS is \$2000.
- 7.2. If required, additional funding will come from the general MeDUSA fund.

Drafted by Christina Kozul (President) and Robbie Mann (Vice President) 2014. Written by Robbie Mann (President), Tess Langmaid (Vice President) and Dale Jobson (Treasurer) 2015. Passed by the General Committee 20/07/2015.