



# MeDUSA

## MeDUSA Committee

### Position Descriptions

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#### Executive Committee

##### President

The President of MeDUSA is responsible for the overall management and direction of the committee. They also represent MeDUSA on an external level through holding positions on many committees including the Teaching and Learning Committee, SoM advisory board, Clinical Deans meeting and several others. If you have any questions about MeDUSA's plans for the future, please do not hesitate to contact the President.

##### Vice-President

The Vice-President role is a supportive role within the MeDUSA Executive. The Vice-President is responsible for the implementation of various internal projects such as the Travel and Conference Support Scheme (TCSS) and elections.

##### Treasurer

The Treasurer is responsible for coordinating MeDUSA's financials through management of invoices from external stakeholders, reimbursements of subcommittees and other financial interests. Along with the other members of the executive, they are financially responsible for MeDUSA during their term.

##### Secretary

The MeDUSA secretary plays an integral role in the day-to-day running of the committee by facilitating communication between all MeDUSA members and the student cohort. Students can contact the Secretary if they wish to share information with the student body, or to get in contact with any committee member.

#### General Committee

##### AMSA Chair

The Australian Medical Students Association (AMSA) is the largest representative body of Australia's 18,500 medical students: Deakin's AMSA Chair advocates for you on the AMSA council. Along with the president, they ensure that Deakin's voice is heard at the national level. Look out for AMSA events such as the AMSA blood drive or 'Vampire Cup', AMSA National Convention, the AMSA Global Health Conference or even local events, such as Think-Tanks run at Deakin University.

##### Academic Chair

Your Academic Chair identifies concerns relating to assessment and aims to improve the quality of learning throughout your medical education. They also endeavour to inspire you, through various academic-run events throughout the year such as the Academic Careers Night or Electives Seminar. Please contact your Academic Chair for relevant academic issues.

##### Community Chair

The Community Chair links Deakin Medical students to the wider community through charity and volunteering initiatives. Events under this portfolio also aim to identify important issues that arise in the medical community, such as mental health awareness. If you have ideas about any community initiatives or would like to get involved, please contact your Community Chair.

##### IT Chair

The IT Chair manages the MeDUSA website and all IT services. If you have any issues relating to MeDUSA's IT presence (e.g. online tickets or elections) or would like to give feedback about the website, contact the IT Chair.

## **Publications Chair**

The Publications Chair is responsible for the production of MeDUSA's monthly newsletter, The Olecranon, as well as the invaluable survival guide and the fourth year graduation book. The Publications Chair is always after interesting articles or artwork from students, so please do not hesitate to contact the Chair if you can contribute to MeDUSA's many exciting publications.

## **Social Chair**

The Social chair has the large and important role of organising all the superb MeDUSA events that break up the academic year and make your time at Deakin more memorable. The Chair is always looking for enthusiastic students to get involved in a social subcommittee, so keep your eye out for opportunities to participate.

## **Sponsorship Chair**

Your Sponsorship Chair has the important task of securing financial support for MeDUSA. This role involves writing the sponsorship prospectus, liaising with the sponsors and ensuring that all stakeholders are well represented and continue to have an ever-lasting relationship with MeDUSA. If you have ideas for additional sponsorship avenues, please contact your Sponsorship Chairs.

## **Subcommittee Chairs**

### **Deakin Surgical Interest Group (DSIG) Chair**

DSIG was created in 2012 to give medical students with an interest in surgery an avenue to improve their practical skills and learn more about the specialty from experienced surgeons. Contact your DSIG chair if you are surgically inclined and would like to get your hands dirty!

### **Crossing Borders Chair**

The Crossing Borders committee was formed in 2013. It aims to inspire students with an interest in refugee and asylum seeker health to learn more about the issues of this unique community and to advocate for the basic human rights of these people in need. Those with a passion for refugee health should contact their Crossing Borders Chair.

## **Preclinical Committee**

### **Preclinical President**

The Preclinical President coordinates the activities of the preclinical committee. They represent Deakin's preclinical students both on academic issues within the School of Medicine and internally at MeDUSA's general committee meetings. Contact your Preclinical President if you have any questions, concerns or comments on the preclinical years at Deakin.

The preclinical committee is similar in structure to the general committee, with other positions including:

- Preclinical Secretary
- Preclinical Social Representative (1<sup>st</sup> and 2<sup>nd</sup> year)
- Preclinical Community Outreach Representative
- Preclinical AMSA Representative
- Preclinical IT Representative
- Preclinical Academic Representative (1<sup>st</sup> and 2<sup>nd</sup> year)
- Preclinical DSIG Representative
- Preclinical Crossing Borders Representative

Each member of the Preclinical Committee reports to the Preclinical President and Corresponding MeDUSA Chair.

## **Geelong Clinical School Committee (GCSC)**

### **GCSC President**

The GCSC President is leader of the Geelong Clinical School Committee. The Geelong Clinical School Committee is a large subcommittee of MeDUSA who run dozens of events during the year including weekly MCQ night, PRN night, end of rotation drinks and inspiring academic events. If you are a Geelong Clinical student who would like to be involved in the many initiatives that the GCSC conduct, contact your GCSC President.

### **GCSC Secretary**

The GCSC Secretary ensure that the GCSC committee functions in an organised manner. If you have any ideas or concerns relating to the GCSC contact the GCSC Secretary.

### **GCSC 3<sup>rd</sup> and 4<sup>th</sup> Year Academic Representative**

During your clinical years at the Geelong Clinical School (GCS) your academic reps will be the first port of call if you have any issues or concerns with the GCS. They are also responsible for the GCSC mentoring program and updating the RoVERs. Please do not hesitate to contact your GCSC academic reps if you have any academic matters to discuss.

### **GCSC Publications Officer**

The GCSC Publications officer is the creative genius behind GCSC publications such as the Medical Mind. They also keep you informed through updating the clinical rotation RoVERs. If you like writing articles or want to impart some wisdom future GCS students, contact your GCSC publications officer.

### **GCSC Social Representative**

The GCSC Social rep is responsible for the implementation of all the social events that the GCSC organise. If you like giving a helping hand and having a break from the rigors of the clinical years, contact your GCSC social rep.

### **GCSC Sponsorship Chair**

The GCSC Sponsorship Chair is responsible for accruing sponsorship for the GCSC. If you have any sponsorship ideas for the GCSC, contact the GCSC sponsorship chair.

## **Ballarat Clinical School Committee**

### **3<sup>rd</sup> and 4<sup>th</sup> Year Academic Representative**

The 3<sup>rd</sup> and 4<sup>th</sup> year academic reps at Ballarat provide an avenue for your academic concerns to be heard and acted upon. They are also integral in running the Ballarat events such as the tri-uni Cocktail night held annually. If you have any academic concerns relating to the Ballarat Clinical School, contact your Ballarat academic reps.

## **IMMERSe**

### **IMMERSe Representative**

The IMMERSe Representative ensures that whilst the IMMERSe students are in different locations across the state, that they feel connected. If you have any ideas to enhance the IMMERSe student experience, contact the IMMERSe Rep.

## **Eastern Health Clinical School Committee**

### **3<sup>rd</sup> and 4<sup>th</sup> Year Academic Representative**

You 3<sup>rd</sup> and 4<sup>th</sup> year academic reps are integral in ensuring that the Eastern Health students academic needs are meet. Many student lead initiatives such as MCQ nights and mentoring are imperative for students to feel well connected and supported. If you have any academic issues in regards to the Eastern Health Clinical School, contact your relevant academic reps.

## **Warrnambool Clinical School**

### **3<sup>rd</sup> and 4<sup>th</sup> Year Academic Representative**

The 3<sup>rd</sup> and 4<sup>th</sup> year academic reps are academic advocates for Warrnambool clinical students. They ensure that student lead initiatives support the Warrnambool clinical students. If you have any academic concerns, contact your Warrnambool academic reps.